

**Kankakee County
Buildings & Grounds Committee
June 13, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on June 13, 2024 and was called to order by Committee Chairperson, Ms. Parker at 9:00am. The following members were present:

Ms. Parker, Mr. Hunter, Mr. Ekhoﬀ, Mr. Dunnill, Mr. Kerkstra, Mr. Smith, Ms. Munday, Mr. Marion, Mr. Wheeler and Mr. Alexander-Hildebrand

Members Absent – Mr. Hess, Ms. Armer-Irps, Mr. Ashcraft

Quorum – Present

Department Heads Present –Theresa Goudie, Anita Speckman and Wes Andrews

Media Present – None

Public Commentary – None

Minutes of the Last Meeting

May 16, 2024

Mr. Dunnill made a motion to approve, and Mr. Ekhoﬀ seconded it. Motion carried with a voice vote.

Presentation

None

Buildings

Facility Dude Report

Mr. Andrews, Maintenance Director, stated there were 164 work orders for the month. There were no discussions.

Financial Report

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.
There were no questions from the committee.

Building Report

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.

Mr. Andrews stated that the electrical was updated along with the landscaping and concrete on the west side of the admin building. An Awning has been ordered as well.

In regards to staffing, a new employee started on Monday and there has been some retiring. There are 2 open positions currently.

Courthouse Lights

Discussions were held regarding lighting for the courthouse that would allow the colors to be easily changed throughout the year. A company would act as the project manager for \$10,000 fee. Detailed discussions were held and no action was taken.

Electrical Engineering – Courthouse

Mr. Wheeler presented a contract to the committee for an electrical study to be done at the courthouse. The cost to begin the study is \$12,900

Mr. Kerkstra made a motion to approve, and Mr. Hunter seconded it. Motion carried with a roll call vote of 9 ayes and 0 nays. Voting aye were: Ms. Parker, Mr. Hunter, Mr. Ekhoﬀ, Mr. Dunnill, Mr. Kerkstra, Mr. Smith, Ms. Munday, Mr. Marion, Mr. Wheeler

New/Old/Other Business

None

Adjournment

Ms. Munday made the motion to adjourn the meeting at 9:33 a.m. Mr. Smith seconded the motion. Motion carried by a voice vote.

Tinker Parker, Committee Chairwoman

Kelly Bylak, Executive Coordinator

<https://www.youtube.com/watch?v=hLXzfRggqg8>