

**Kankakee County  
Buildings & Grounds Committee  
February 15, 2024**

The meeting of the Kankakee County Buildings and Grounds Committee was held on February 15, 2024 and was called to order by Committee Vice-Chairperson, Mr. Hunter at 9:12 am. The following members were present:

Mr. Hunter, Mr. Snipes, Mr. Smith, Mr. Kerkstra  
Present via zoom: Mr. Alexander-Hildebrand and Ms. Munday

**Members Absent** – Ms. Parker, Mr. Hess Mr. Dunnill, Mr. Sirois, Mr. Kerkstra, Mr. Ashcraft, Mr. Scanlon, Mr. Wheeler

**No Quorum was Present in the room to conduct official business**

**Department Heads Present** –Anita Speckman and Wes Andrews

**Media Present** – None

**Public Commentary** – None

**Minutes of the Last Meeting**  
January 11, 2024

**Presentation**  
None

**Buildings**  
**Circuit Clerk Bid Opening**

Bids were unable to be opened due to lack of a quorum in the room.

**Facility Dude Report**

Mr. Andrews, Maintenance Director, stated there were 148 work orders for the month.  
There were no discussions.

**Financial Report**

Mr. Andrews, Maintenance Director, reviewed the report with the committee and highlighted areas of the report.  
There were no questions from the committee.

**Building Report**

Mr. Andrews, Maintenance Director, reviewed and discussed the Building Report with the committee, highlighting main areas.  
Mr. Andrews spoke about the demo of the treasurer's Building vs. restoring the building.  
The Courthouse awning is completed and photos of the project were shown.

Mr. Andrews gave an update on a project to upgrade lighting for the outside of the courthouse that could change to the various themes with the ease of a button. Discussions were held. Mr. Andrews stated the bids for the Circuit Clerk remodeling will be forwarded to the Finance Committee for opening.

#### **Courthouse Elevator**

Mr. Andrews gave a report regarding a battery backup system for the Courthouse Elevator. A discussion occurred.

#### **JCDC Shower Doors**

The issue will be forwarded to the Finance Committee for funding options.

#### **Courthouse Handrails**

A discussion of the issue occurred.

#### **New/Old/Other Business**

Mr. Snipes indicated the zoom participants should be counted as part of the quorum. The issue will be forwarded to the States Attorneys Office for review.

#### **Adjournment**

No motion to adjourn occurred due to lack of a quorum. The meeting ended at 9:45 am

Steve Hunter, Committee Vice-Chairperson

Aita Speckman, County Administrator

<https://www.youtube.com/watch?v=I3GiCIY2FzU>